

City of Auburn

Decorative Street Signs Policy

(This policy is to be used in conjunction with the Engineering Design and Construction Manual Section 5.7 Signing and Permanent Markings.)

Purpose

This policy document sets out formal policy and guidelines for developers and homeowners associations on the requirements for maintenance of decorative street name signs.

Background

The Traffic Engineering Division of the Engineering Services Department receives many requests each year to provide street name signs and regulatory signs within the City. The City of Auburn standard street name sign is reflective navy-blue background with reflective white lettering. A one-time charge of \$125.00 per intersection is billed to the developer upon installation of City standard street name signs. Many developers request the use of decorative signs and posts that are unique to their subdivision.

Policy

The City of Auburn will not be responsible for replacement of decorative signs and posts. If a decorative sign or post is damaged it is the responsibility of the developer or homeowner's association to replace and/or repair the sign within 7 days of being notified by the Engineering Services Department Administration Division of the deficiency by mail and/or email. If requested by the developer or homeowner's association, the City of Auburn will install a temporary replacement sign until a new sign can be obtained. Upon installation of the new decorative sign, the temporary signs and posts should be returned to the City of Auburn. If the sign is not returned, the developer or homeowners association will be charged \$125.00 for the temporary sign.

If the sign has not been repaired or replaced within 7 days and a temporary sign not requested, the Administrative Division will advise the Sign Technician to install a standard COA sign. The Sign Technician will follow up one month after installation of a temporary sign to see if the developer or homeowner's association has taken any action. If the temporary sign has been replaced with a decorative sign and the temporary sign has not been returned to the City, the homeowners association will be charged for the temporary sign.

Note: Stop signs will require a COA sign be installed immediately for the safety of the public. Contact the City of Auburn's Traffic Engineering Division at (334) 501-7390 or email us at webengineering@auburnalabama.org for questions concerning this policy.